

PEACE CORPS
OVERSEAS REQUEST FOR QUOTATION (RFQ) FOR
SUPPLY AND DELIVERY OF MATTRESSES AND BEDDINGS

RFQ Date: December 9, 2019

Peace Corps intends to offer a firm-fixed price contract for the procurement of bedding and mattresses for Peace Corps Nepal Volunteer Group N207.

Interested vendors should submit a quote for the supply and delivery of the mattresses and beddings as described in this RFQ.

Quotes are due by the following address by 4:00 p.m. on December 16, 2019.

Questions:

To request any additional information or questions, send an email with contact information to: bshrestha@peacecorps.gov or smanandhar2@peacecorps.gov. Any questions regarding the RFQ may be addressed to the same address.

No phone inquiries will be accepted. Offers received after the closing date will not be accepted.

Primary Contact Name: Binaya Shrestha

Address: Peace Corps Nepal, Maharajgunj Chakrapath, Kathmandu, Nepal

Email: bshrestha@peacecorps.gov

A. Price/Period of Performance:
Supplies or Equipment

Item	Description	Tentative Quantity
1	Mattress – Single bed	60
2	Cotton Mattress cover – Single bed	60
3	Mattress – Double bed	2
4	Cotton Mattress cover – Double bed	2
5	Blanket	64
6	Blanket cover	64
7	Bed sheet – single	120
8	Bed sheet – double	4
9	Pillow	64
10	Pillow cover	128

Supplier Unit Quotes shall be a Firm Fixed-Price, and inclusive of any administrative or overhead costs.

B. Statement of Work/Specifications

Delivery and Supply of Items specified in A per specification below:

Item	Specifications	
1	Mattress – Single bed	3 inches, 50 density, 3 ft x 6 ft
2	Cotton Mattress cover – Single bed	Zipper at one end
3	Mattress – Double bed	3 inches, 50 density, 5 ft x 6 ft
4	Cotton Mattress cover – Double bed	Zipper at one end
5	Blanket - fiber	60 inches x 90 inches
6	Blanket cover	60 inches x 90 inches
7	Bed sheet – single	100% cotton, dark color
8	Bed sheet – double	100% cotton, dark color
9	Pillow	Normal pillow, good quality

10	Pillow cover	Cotton
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C. Location of Work

PST Hubsite, Panauti

D. Delivery Schedule

Within one month of signing the contract or as specified by the Peace Corps Office.

Delivery Location:

POC Name: Chakra Bishwakarma

Mailing Address: cbishwakarma@peacecorps.gov

Phone Number: 9802003116

E. Acceptance Criteria

The quote must meet the submission requirements listed in Section I of this solicitation or it will not be considered.

F. Contract Terms and Conditions

As stated in the standard Peace Corps Firm Fixed Price contract.

G. Peace Corps Payment Schedule and Terms

Supplier will receive payment in approximately 21 days after acceptance and receipt of valid/accurate invoice.

H. Evaluation Factors:

Award will be made after consideration of the following factors as marked below:

- ☒ Price
- ☒ Delivery Timeframe
- ☒ Past performance
- ☒ Specifications/ Quality of materials offered
- ☐ Other (*Specify*)

Award may be made to other than the low priced quote. The award will be made to the total quote that offers the best value in accordance with the above evaluation factors.

I. Instructions to Vendors:

Please read RFQ in its entirety including factors that will be considered in making award.

Submission Requirements –

Provide a detailed estimate by the stated due date. The submission should include the following:

- a. Price Quote for the complete supply and delivery of the items stated in A & B.
- b. Quote should specify delivery period, the destination of delivery will be Panauti.
- c. Payment terms should be clearly mentioned

J. The quoted terms and prices cannot be increased at a later time.

K. Other Terms/Items Offered at No Additional Cost: